

Spike Checklist

The participant must send or deliver to KSU Radon Chamber:

Name, phone number, and email address of your contact person and NRPP ID # (if available).

The monitor or passive devices to be exposed in the chamber,

Directions for how you want us to expose your device(s). We will follow your directions explicitly.

Pre-paid return shipping costs (and insurance, if desired) - **SEE SHIPPING NOTICE BELOW**

Return shipping (mailing) address label. (or label to analytical lab who will read the devices) - **SEE SHIPPING NOTICE BELOW**

A signed disclaimer (you would have received this form from us prior to, or along with, this "Instructions for Spiking" letter.)

Confirmation of payment online (MasterCard, VISA or American Express) or check in the amount specified on the work agreement

Ship to :

KSU Radon Chamber
2323 Anderson Ave. Suite 300
Manhattan, KS 66502

Phone: 785-532-6026
RadonChamber@ksu.edu

Shipping Notice – Please go online to buy pre-paid shipping labels vs. attempting to do so in-person at the store. We have found that certain UPS Stores and U.S. Postal Service branches do not allow customers to pre-pay for shipping labels due to liability concerns, creating challenges in getting your devices where they need to go.

Therefore, **to purchase pre-paid shipping labels you can print off at home**, visit the UPS Store (www.ups.com), FedEx (www.fedex.com), or the U.S. Postal Service (www.usps.com) online to create an account and get started.