

Calibration Checklist

The client must send or deliver to KSU Radon Chamber:

- The continuous radon monitor to be calibrated,
- All necessary instructions and/or passwords to access the monitor(s) to be calibrated
- A completed "KSU Radon Chamber Application for Ecosense RadonEye Pro Calibration Service" and a partially completed "KSU Ecosense RadonEye Pro Exposure Form", which will be returned to you completed, along with the completed calibration form (both forms can be found in the KSU Calibration Exposure Form and Application.pdf)
- Pre-paid return shipping costs (and insurance, if desired) **SEE SHIPPING NOTICE BELOW**
- Return shipping (mailing) address label.
- Confirmation of payment online (MasterCard, VISA or American Express) or check in the amount specified on the work agreement

Ship to :

KSU Radon Chamber
2323 Anderson Ave. Suite 300
Manhattan, KS 66502

Phone: 785-532-6026
RadonChamber@ksu.edu

Shipping Notice – Please go online to buy pre-paid shipping labels vs. attempting to do so in-person at the store. We have found that certain UPS Stores and branches do not allow customers to pre-pay for shipping labels due to liability concerns, creating challenges in getting your devices where they need to go. We **ONLY** accept Fedex **OR** UPS pre-paid shipping labels.

Therefore, **to purchase pre-paid shipping labels you can print off at home**, visit the UPS Store (www.ups.com), OR FedEx (www.fedex.com), online to create an account and get started.